

QUESTION AND ANSWER #2

Small Business Premium Aggregation Billing System

BPM43384

11. Question: Given that clarifying questions were not due until 7/11 and it will take the State time to respond, will you consider extending the proposal due date so we have time to apply the State's responses?

Answer: Questions and Answers "closed" on 7/11/2024 @ 10am, not "Due" which means you had up until 7/11/2024 to submit any Q&A you may have. This cut off period gives MHBE time to respond back to vendors.

12. Question: Can we submit a proposal with a lower price point with the portal included?

Answer: We do not require proposals that include a lower price point with the portal included, as MHBE is developing the enrollment portal in-house. We require responses that address the RFP requirements as outlined for a premium billing and aggregation solution.

13. Question: The RFP requires Crime Insurance: "Retention not to exceed \$10k." We hold 50k retention, but we are responsible for the full amount. Please confirm that this is acceptable.

Answer: Confirming 50K retention with the contractor responsible for the full amount is acceptable.

14. Question: RE Section 3 of the RFP, under Contract Initiation Requirements, what does the "Transition In" period entail? Is this planning and confirming scope and lift?

Answer: The transition-in period deliverables are referenced in table 2.4.4 Deliverable Descriptions/Acceptance Criteria items 1-8.

15. Question: RE Section 2 of the RFP, under 2.2.1 Project Goals, the diagram shows that the billing vendor would complete requirements and design from 8/1/24 to 9/27/24. Is this an applicable timeframe? The dates do not align with the project start date of 9/2/24 provided in Section 3 under Contract Initiation Requirements.

Answer: The requirements and design timeline are from 9/1/24-10/27/24 as appropriate for the estimated go-live date. Keep in mind that these are estimated timelines. MHBE reserves the right to adjust these timelines as necessary post-contractor onboarding.

16. Question: Please confirm the following milestones and the corresponding dates are correct: The project will start on 9/2/24 with a transition period, with requirements and design completed 1-2

months after start within the transition period, with execution and testing completed by 3/28/25, data migration completed by 6/1/25, and go-live on 9/1/25.

Answer: The project will start on or around 9/1/2024 with pre-launch activities referenced in table 2.4.4 Deliverable Descriptions/Acceptance Criteria items 1-8 completed; we anticipate that a go live date will be 9/1/2025; all dates will be flexible.

- 17 Question: RE Section 2.3, PBS- 02, Requirement A4, the RFP mentions "Ancillary products". What ancillary products are we expected to support other than Health and Dental?

Answer: Ancillary product support is mentioned as part of the future work. Currently, the MHC for Small Business platform does not have Ancillary products. The contractor is required to support medical plan premium billing and aggregation.

- 18 Question: RE Section 4.37.1 Acceptable security:

- a. Are we required to have either a bid bond or surety bond at the time our proposal is submitted, or do we only need a bond in the event we are awarded the contract?
- b. What is the amount that the bond should be for?

Answer: The RFP does not require a bond for either bid or the contract.

- 19 Question: 5.3.2 Sub-section F question 7- If a vendor cannot supply the Voluntary Product Accessibility Template (VPAT) or an Accessibility Conformance Report (ACR) with the proposal, can it be provided post submission?

Answer: Yes, providing sufficient evidence that you will be in compliance with RFP section 4.33 prior to go-live. Along with the response, if that is the case, we highly recommend that the offeror provide other indicators of their ability to meet this requirement so we can be assured that it will not be a prolonged issue.

- 20 Question Secondly, not an official question for the RFP, but are the questions + responses going to be anonymously posted to eMMA?

Answer: Yes, only the question and answers are displayed.