

Maryland Health Benefit Exchange
MHBE Actuarial Support Services - RFP-BPM028923
Summary Preproposal Conference
April 11, 2022 – 1:00 PM

Tony Armiger started the Preproposal Conference by introducing himself as the Procurement Officer on this Solicitation. He introduced MHBE's Tracey Gamble as MHBE's new Procurement Officer. He also introduced Johanna Fabian-Marks, Director, Policy and Plan Management and Daniela Nocar, Procurement Officer I.

Tony Armiger reviewed the General Procurement Information from the RFP Key information Sheet from Page 3 of the RFP. He reviewed the Minimum required Qualification for Offerors on page 6 of the RFP. He also noted that all communications must be in writing and should be sent to hix.procurement@maryland.gov. Also reviewed was the method of submission, also in the RFP Key Information sheet, using the Sharefile link. The solicitation is posted both on the MHBE website and eMMA, (eMaryland Marketplace Advantage). eMMA is only used to post the RFP and nothing else. Do not send any items (Proposals, questions, etc.) regarding this solicitation to eMMA.

The Contract Monitor, Johanna Fabian-Marks then reviewed the highlights for Statement of Work for this Solicitation. Some of the items mentioned were: 1) State reinsurance program modeling for the CMS 1332 Waiver; 2) Use claims data from the Edge Server to estimate the interaction between risk adjustment and reinsurance, the dampening factor; 3) Assist in application to renew the CMS 1332 waiver; 4) Predict modeling for State Affordability programs including the State Reinsurance Model and the Young Adult Subsidy; 5) Other modeling for potential affordability programs; 6) Actuarial analysis to support legislative reports, studies, or workgroups; 7) Weekly meetings; and 8) Other assistance as needed.

Tony Armiger then reviewed the Proposal Submission requirements from the RFP. All of these are listed in detail in the RFP. Items highlighted were: 1) In order to award, the Offeror must be registered in SDAT (State Department of Assessments and Taxation); and 2) Included in the Transmittal letter is: a) a statement of the Offeror's Acceptance of all MHBE RFP Contract terms and conditions; b) if any exceptions are taken, they are to be noted in the Executive Summary; and c) a statement that the offeror has received and reviewed all additional addenda related to this solicitation.

Tony Armiger asked if there were any questions. Below are the questions:

Questions:

- 1) Q) According to RFP page 6, Section 1 – Minimum Qualifications, #1.4 - *The Offeror has not worked for any of the insurance carriers within the last five (5) years.* Are the carriers referring only to the ones on the exchange. **Answer – Yes, the insurance carriers are the ones that are on the exchange.**

Q) According to RFP page 6, Section 1 – Minimum Qualifications, #1.4 - *The Offeror has not worked for any of the insurance carriers within the last five (5) years.* Does this minimum qualification apply to the bidders entire organization or just the specific team members who are proposed to work on this project? **Answer - the individuals working on the MHBE account cannot have worked with the insurance companies that are on the Exchange for the past 5 years..**

No more questions and the Preproposal conference was adjourned.