



## 2020 Individual Subsidy Work Group Charter

### WORKGROUP RESPONSIBILITIES

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The 2020 Individual Subsidy Work Group (Work Group) will work to inform the development of a report to the legislature pursuant to Insurance Article, § 6-102.2, Annotated Code of Maryland regarding the design and implementation of a potential state subsidy in the individual market.

### WORKGROUP MEETINGS

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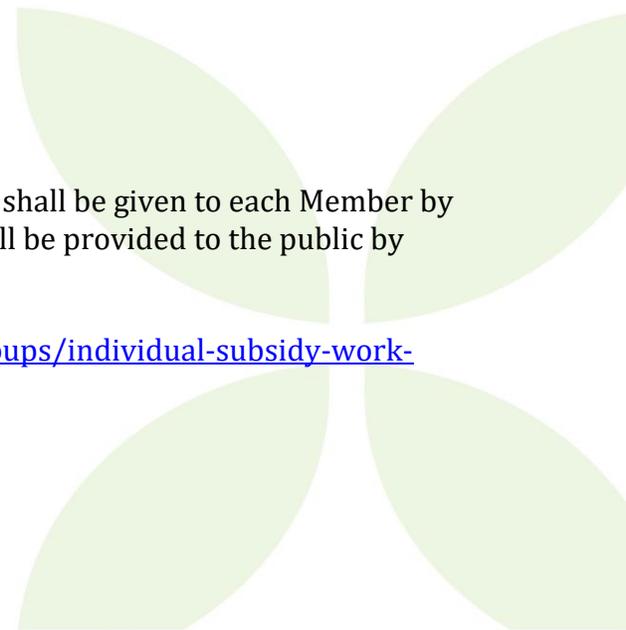
The below sections contains information relevant to the business of the Workgroup meetings. All meetings of the Workgroup are open to the public.

Location, Time, and Notice The work group will meet on the following dates and locations:

- October 7 10AM-11:30AM  
via Google Meets
- October 15 10AM-11AM  
via Google Meets
- October 22 10AM-11AM  
via Google Meets
- October 28 10AM-11AM  
via Google Meets
- November 5 10AM-11AM  
via Google Meets
- November 12 10AM-11AM  
via Google Meets

Reasonable notice of all meetings, stating the time and place, shall be given to each Member by mail or electronic mail. Reasonable notice of all meetings shall be provided to the public by posting on the MHBE website.

<https://www.marylandhbe.com/policy-legislation/work-groups/individual-subsidy-work-group/>





Order of Business Generally, the agenda/order of business at meetings of the Workgroup shall be as follows:

- (a) Calling the meeting to order
- (b) Consideration and approval of minutes of previous Workgroup meeting
- (c) Consideration of the topic/questions presented before the Workgroup
- (d) Determination of recommendations from the general Workgroup body – including identification of consensus recommendations
- (e) Public comments
- (f) Adjournment

Quorum A simple majority of the Members shall constitute a quorum at any meeting for the conduct of the business of the Workgroup.

Participation in Meetings Members will attend meetings via web conference. Members participating by such means shall count for quorum purposes, and their support for recommendations shall be included so long as their participation is included in attendance.

Support of Recommendations Members are entitled to voice support for recommendations for a given topic presented to the Workgroup. Support for each recommendation will be included in the meeting minutes at the member level.

#### CHAIR/CO-CHAIR OF THE WORKGROUP

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The members of the Workgroup shall elect a chair or co-chairs. The elected chair/co-chairs terms shall last for the duration of the Workgroup. In addition to presiding at meetings, the chair/co-chairs shall take an active role in determining the policy recommendations from the general body, preside over vote counting for recommendations, and shall work with MHBE to determine actions items required of MHBE support resources.

#### MEMBERSHIP & MEMBER RESPONSIBILITIES

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The Workgroup consists of representatives from authorized QHP Issuers, consumer/policy advocates, state government representatives, and insurance industry professionals. Members are expected to lend their expertise, in good faith, to meet the goals of the Workgroup.

MHBE Policy and Plan Management will make resources available to provide technical/administrative assistance to the Workgroup.

#### FINAL WORKGROUP REPORT

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The Workgroup's discussions shall help inform the report due to the legislature pursuant to SB 124/Ch. 104, 2020 , on or before December 1, 2020

