



**Questions and Answers No. 1  
Request for Proposal  
MDM0031033945  
Promotional Items MHBE  
September 1, 2017**

Ladies/Gentlemen: This list of questions and responses is being issued to clarify certain information contained in the above referenced RFP. Nothing in MHBE's response to these questions is to be construed as agreement to or acceptance by the MHBE of any statement or interpretation on the part of the Offeror.

**1. Question:** Can companies from outside the USA apply for this? (like from India or Canada)

**RESPONSE:** Per Amendment 1, all products must be printed and distributed from within the United States. Companies based outside the United States may bid, provided this requirement and all others in the RFP are met. within the United States.

**2. Question:** Does the Contractor need to come over there for meetings?

**RESPONSE:** No, Contractors are not required to come on site for meetings.

**3. Question:** Can the tasks (related to RFP) be performed outside of the USA? (like, from India or Canada)

**RESPONSE:** No, per Amendment 1, all products must be printed and distributed from within the United States.

**4. Question:** Can we submit the proposals via email?

**RESPONSE:** No, you may not submit proposals via email. Please refer to RFP Section 4.3 Submissions. Offerors may either mail or hand-deliver Proposals.

**5. Question:** Please advise as to the imprint colors. Will these colors apply to each item? Are any of the items to be supplied without imprint?

**RESPONSE:** Per Amendment 1, the MHBE is requesting one-color, two-color and four-color imprint unit pricing for all requested items.

**6. Question:** Please confirm that item #15 – Hand Sanitizer Gel should be 5 oz.

**RESPONSE:** Per Amendment 1, the MHBE has amended the requirement from 5 oz. to 1 oz.

Date Issued: September 1, 2017  
Michelle Compton  
Procurement Officer